



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

December 19, 2019

Melissa Guzman, Treasurer  
CASA in Action PAC  
8151 15th Avenue  
Hyattsville, MD 20783

**Response Due Date**  
**1/9/2020**

Re: ADR 952 (RAD 19L-42)  
CASA in Action PAC and Melissa Guzman, Treasurer

Dear Ms. Guzman:

The Federal Election Commission (FEC or Commission) referred a compliance issue to the FEC's Alternative Dispute Resolution Office (ADR Office) for processing. The referral by the Reports Analysis Division (RAD) was based on a review of reports filed by CASA in Action PAC which reflect a possible failure to comply with the Federal Election Campaign Act of 1971, as amended.

The FEC established the ADR Program to provide an informal means for resolving matters that come before the Commission and to facilitate negotiations directly with CASA in Action PAC and Melissa Guzman, Treasurer (Respondents or the Committee). The ADR Program provides Respondents with an opportunity to negotiate settlement of a matter that is mutually agreeable. The negotiations occur prior to any Commission consideration of whether there is reason to believe a violation has occurred. If negotiations are successful, the resulting settlement would conclude the matter.

The Commission, in referring the matter to the ADR Office, determined that the case is eligible for processing in the ADR program. If Respondents decide to participate in the ADR Program, you must: 1) indicate in writing a willingness to have your case submitted for ADR processing; 2) agree to participate in the bilateral interest based negotiations; and 3) waive the statute of limitations while the matter is being processed under the FEC's ADR program.

The issues referred to the ADRO, and the focus of our subsequent negotiations are summarized as follows:

RAD referred Respondents for failing to timely file ten (10) 24-Hour Reports totaling \$112,702.93 to support two hundred and thirty-two (232) independent expenditures disclosed on the 2018 30-Day Post-General Report. RAD also

FEDERAL ELECTION COMMISSION, ALTERNATIVE DISPUTE RESOLUTION OFFICE  
1050 FIRST STREET N.E., WASHINGTON, DC 20463  
TELEPHONE: 202.694.1152  
EMAIL: [RMARSHALL@FEC.GOV](mailto:RMARSHALL@FEC.GOV) –or- [ADR@FEC.GOV](mailto:ADR@FEC.GOV)

referred Respondents for amending its 2018 30-Day Post-General Report to disclose additional receipts of \$190,500.00.

On May 29, 2019, the Committee filed an Amended 2018 30-Day Post-General Report. That amendment did not address the late 24-Hour Reports or additional receipts disclosed on the original report.

If after reviewing this letter and the enclosed ADR Frequently Asked Questions, which describe the ADR program, Respondent(s) would like to participate in ADR processing, you need to affirmatively indicate that on the enclosed Commitment to Submit Matter to ADR form. **Failure to respond affirmatively within fifteen (15) business days from the date of this letter will be taken as a notice of disinterest in the program and your case will be dropped from further consideration for ADR.** In that event, your case will be sent to the FEC's Office of General Counsel for further processing, and the likelihood that the Committee will be audited during the next election cycle will increase.

This matter has been designated as **ADR 952**. Please refer to this number in future correspondence with the FEC. If you have questions about the ADR Program, please contact the ADRO at my direct dial as indicated below

Sincerely,

*Rosa Marshall*

Rosa Marshall  
Assistant Director  
Alternative Dispute Resolution Office