



Federal Election Commission
Washington, DC 20463

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MEMORANDUM

July 11, 2013

TO: The Commission

THROUGH: Alec Palmer *APC*
Staff Director

FROM: Patricia C. Orrook *PCO*
Chief Compliance Officer

Lynn M. Fraser *LMF*
Director, ADR Office

SUBJECT: ADR 636 Mason Tenders District Council of Greater New York and LI PAC and Kris Kohler, Treasurer, Recommendation to Approve Settlement Agreement

RESOLUTION TERMS: Send a representative to an FEC conference; develop and certify implementation of a compliance operations manual which includes internal controls consistent with the Commission's Best Practices for Committee Management (2009 update) and a process to track receipt of, and response to, communications with the Commission; and pay a civil penalty of \$3,100.

Attached for your review is a signed negotiated ADR Settlement Agreement pertaining to ADR 636 (RAD 13L-10). The ADR Office received this referral on April 29, 2013.

SUMMARY: In this case, the Reports Analysis Division referred the Mason Tenders District Council of Greater New York and LI PAC and Kris Kohler, Treasurer (Respondents or the Committee) for failing to disclose all financial activity on their 2012 April Quarterly Report. Respondents filed an amended 2012 April Quarterly Report on July 10, 2012 that disclosed \$130,466.96 in additional receipts.

Respondents acknowledge an inadvertent omission of receipts on the 2012 April Quarterly Report due to an unexpected delay in transmission of contributions from Respondents' collecting agent.

Recommendation to Approve
Settlement Agreement
ADR 636 (RAD 13L-10)
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