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Federal Election Commission
Washington, DC 20463

SENSITIVE

MEMORANDUM

August 6, 2013

TO: The Commission

THROUGH: Alec Palmer *AP*
Staff Director

FROM: Patricia C. Orrock *PCO*
Chief Compliance Officer

Lynn M. Fraser *LF*
Director, ADR Office

BY: Krista J. Roche *KJR*
Assistant Director, ADR Office

SUBJECT: ADR 629 Randy Hultgren for Congress and Paul Kilgore, Treasurer,
Recommendation to Approve Settlement Agreement

RESOLUTION TERMS: Develop and certify implementation of a compliance operations manual which includes internal controls consistent with the Commission's Best Practices for Committee Management (2009 update) and a process to track receipt of, and response to, communications with the Commission; send a staff representative to an FEC seminar; and pay a civil penalty of \$2,500.

Attached for your review is a signed negotiated ADR Settlement Agreement pertaining to ADR 629 (A11-01). The ADR Office received this referral on March 19, 2013.

SUMMARY: The Audit Division referred the Committee for misstatement of financial activity, as detailed in the Final Audit Report approved by the Commission on March 4, 2013. In 2010, the Committee understated receipts by \$83,278. In response to the Interim Audit Report, the Committee filed amended reports that materially corrected the misstatement.

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RECOMMENDATIONS:

1. Approve the attached settlement agreement of Randy Hultgren for Congress and Paul Kilgore, Treasurer.
2. Approve the appropriate letters.
3. Close the file on this matter.