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**SENSITIVE**

FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

**MEMORANDUM**

December 8, 2021

TO: The Commission

THROUGH: Alec Palmer *AP*  
Staff Director

FROM: Patricia C. Orrock *PCO*  
Chief Compliance Officer

Krista J. Roche *KJR*  
Director, ADR Office

SUBJECT: Informational Memo on Assignment  
ADR 1066 - Kansas Republican Party and Cheryl Reynolds,  
Treasurer (C00004606)

The Reports Analysis Division (RAD) referred RAD 21L-70 for processing on November 22, 2021, and the ADR Office designated the referral ADR 1066. This office intends to notify Respondents after five business days. If you have any questions or concerns, please contact the ADR Office.

**Summary of Case:** The Reports Analysis Division (RAD) referred Kansas Republican Party and Cheryl Reynolds, Treasurer, (Respondents or the Committee) for failing to timely remedy excessive receipts totaling \$31,839.32 received from six (6) individuals during the 2020 calendar year.

In a Form 99 (Miscellaneous Electronic Submission) dated July 21, 2021, the Committee states that it implemented a new practice to ensure future compliance. Specifically, all joint fundraising transfer memos will be vetted by entering donor information into its reporting database as a placeholder to ensure additional donations are not accepted and check donations will be entered into the database in advance of being deposited.

Memo on Assignment  
ADR 1066 (RAD 21L-70)